

Aylesford Parish Council

Policy & Resources Committee

Minutes of the Meeting held in the Aylesford Parish Council Office, Aylesford on Tuesday 7 October 2025

Present: Councillor Mrs Gadd (Chair) and Councillors, Miss Anderson, Balcombe, Mrs Eves, Gledhill, Netzel, Rillie, Sharp, Shelley, Smith and Mrs Waters.
Melanie Randall (Clerk of the Council)

1. Apologies for Absence

Apologies for Absence from Councillors Mrs Birkbeck, Fuller, Ludlow, Ms Oyewusi and Sullivan were received, and the reasons for absence agreed. It was also agreed to extend the apologies of Councillor Hammond to the 9th December 2025 due to ill health.

2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

3. Minutes of the last meeting held on 5 August 2025

It was **Agreed** that the Minutes from the meeting held on 2 September 2025 be approved as a correct record and be signed.

4. Any Matters Arising from the last Minutes

There were no matters arising.

5. Accounts for Payment

The Council considered the Payment Schedule attached to the Agenda and Councillor Miss Anderson proposed and Councillor Balcombe seconded and it was **Resolved** that 35 payments totalling £18,803.81 be made.

6. Finance Advisory Sub Committee

It was **Agreed** to note the minutes of the meeting held on 2 September 2025.

7. KALC and TMBC Parish Partnership Panel Meetings

It was **Agreed** to note the Minutes from the KALC meeting held on 17th July 2025.
Noted

8. Council Vacancies

The current vacancies where the Parish Council can co-opt are
Aylesford South – 2
Noted

9. Banking Arrangements

The Clerk reported that unfortunately she had not had opportunity to visit the branch
in Maidstone.
Noted

10. Staffing Committee Minutes

It was **Agreed** to note the Staffing Minutes of the meetings held on 3rd and 10th
September 2025.
Noted

11. Any Other Correspondence

There was no Other Correspondence.

12. Duration of Meeting

7:44pm to 7:50pm